



QUALITY

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MINNESOTA

Job Title	Dual Maintenance Mechanic / Tool and Die	Department	Maintenance
Reports To	Bryce Tschumper	Classification	Nonexempt Hourly

Job Summary

This position is a full-time position. Days and hours of work are Monday through Friday 3 pm – 11 pm. This position may regularly require overtime. We are looking for a dual-talented Maintenance Person to join our team. This role is unique: you will be our go-to for keeping the facility running smoothly while also applying precision Tool & Die skills to maintain and repair our production tooling. The ideal candidate thrives on variety, moving seamlessly from repairing a hydraulic leak to troubleshooting a complex progressive die.

Duties | Responsibilities

- Install, assemble, and test new machines and equipment.
- Schedule and perform routine preventative maintenance and service for each piece of equipment.
- Inspect machines regularly for signs of malfunctions, including visual and sound inspections.
- Use a variety of power and hand tools to perform job functions.
- Troubleshoot to diagnose root cause, repair and replace parts if necessary.
- Work effectively with other team members in a loud environment.
- Repair, install, adjust, or maintain machines or vehicles.
- Complete digital record of work completed.
- Repair, sharpen, and troubleshoot dies, jigs, and fixtures to ensure zero-defect production
- Use manual mills, lathes, and grinders to create replacement parts or shop aids
- Diagnose electrical, pneumatic, and mechanical issues on the fly to minimize downtime.

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Required Skills | Abilities

- Valid driver's license.
- Excellent written and verbal communication skills.
- Ability to act competently in emergencies.
- Strong Mechatronics knowledge
 - Electrical Circuits
 - Industrial Controls
 - PLC's
 - Mechanical Power Transmission
 - Hydraulics

Education & Experience

Required Education and/or Experience

- *Highschool or GED Diploma*
- *3+ years working in a manufacturing environment*
- *1+ years of working in a maintenance department*
- *3+ years in industrial maintenance, with specific experience in Tool & Die repair or mold making.*

Preferred Education and Experience

- *Successful trade or vocational school completion*
- *Associate's degree in mechatronics, mechanical, electrical or engineering specialties (preferred)*
- *2 years' experience in one or more of the building trades*

Physical Requirements

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; and taste or smell. The employee must occasionally lift or move up to 20 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Supervisory Responsibilities

This position manages no direct reports.

Employee signature below constitutes the employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of an employee in this position. Duties, responsibilities, and activities may change at any time with or without notice.